

	<u>Changes to the School Pedestrian Entrance:</u> This is still under review	
1.4	Notification of AOB: In Confidential Minutes PH added Vulnerable Children's Funding	
2	Reports	
2.1	<p><u>Headteacher Report</u></p> <p><u>SIP 16-17:</u> SW presented a draft document to the GB prior to the meeting. The report is currently in preparation and is still being updated. The figures will now be reported annually from April as opposed to September. NT and the SLT will be carrying out lesson observations on all Teachers by the end of the first term. The NQTs have been set targets to achieve and will meet regularly with their mentors. The GB requested a termly spreadsheet containing anonymised data showing information on good/outstanding/requires improvement lessons.</p> <p><i>Parents as a resource:</i> It was suggested that parents are invited in to be part of the children's learning. The school ran workshops for parents and there was access to homework on the website called "purple mash" Every child has their own login for purple mash and can access from home on homework</p> <p><i>Library</i> The Library is still open for parents to encourage reading.</p> <p><i>Assessment by year group comparison</i> The report is for the whole school. It looks at each year group and the table produced shows the diversity of each year group and the levels of targeted achievement separated by ethnicity, gender, disadvantaged (pupil premium), EAL, mobility, SEN and summer born. The report demonstrates that the make-up of each year group varies dramatically year by year and that the percentage of pupil groups that statistically perform badly is over-represented at Cherry Lane. It also shows the difficulty of achieving constant improvement. MW stated that this was very well presented</p> <p><i>For schools questionnaires</i> There were 114 responses received back from the questionnaires circulated. The largest response was from y1 with a total of 23 responses. Overall, the responses showed that parents are happy with the school and would recommend it to other parents. ACTION: SW TO PROVIDE SUMMARY OF DATA</p> <p><i>Curriculum Update</i> NT presented details of the curriculum for KS1 and KS2. This follows the programs of study set out in the national curriculum and was focused on "why" questions and widening vocabulary. Years 1-3 did the "talk for writing"</p> <p>The school uses the Maths mastery programme which runs from Year 1 to Year 5. Year 5 was the first year group to start this. All new teachers have now been trained to use the programme and TA's will be attending Maths mastery training. In Science, Rising Stars is used. The curriculum is enriched through trips and various workshops. The school ran a Science week and a book week.</p> <p>It was proposed that subject presentations be made at each GB meeting. It was confirmed that</p>	<p>NT</p> <p>SW</p>

	<p>Lead teachers could submit a discussion paper at the beginning of meetings. ACTION: SW & NT to decide which subjects are to be presented at which meeting</p> <p>NT suggested that lead governors attend and mirror/shadow lessons. PH suggested that NT write to the governors and arrange a schedule.</p> <p><i>Assessment by year group comparison:</i> The school overall did very well in most things apart from Year 6 Reading. A training session for non-school based governors is planned to discuss the outcomes in detail.</p> <p><u>Safeguarding:</u> Updated Policies have been received</p>	<p>SW & NT</p> <p>NT</p>
2.2	<p><u>Finance & Personnel Committee Report</u> <u>2016-17 Current financial position</u></p> <p><u>School:</u> The school remains in a strong financial position. There are no significant variances from the last minutes</p> <p><u>SRP:</u> There are a number of potential additional pupils to be discussed at the Panel meeting next Tuesday. There is capacity for only 4 more children. The SRP is currently running at a deficit, but representations are being made to School's Forum to correct this.</p> <p><u>Special Leave Policy:</u> Proposed changes to the special leave policy are going to consultation with staff. It is proposed that special leave for religious days are unpaid</p> <p><u>Recruitment:</u> This was discussed in the F&P meeting. See relevant minutes.</p> <p><u>Pay Committee</u> The Senior Management Performance Management has been carried out and a meeting of the Pay Committee has been arranged in October to carry out the relevant salary reviews.</p>	
2.3	<p><u>Premises Report</u> The premises committee met on 21st September. The main area of concern was the subsidence in the playground. An investigation was carried out in the holidays and the results will be discussed with LB Hillingdon Estates. There was a problem with security on the site manager's house which has been dealt with.</p> <p>Some safeguarding concerns were raised as it was observed that children were being photographed from Cherry Lane, particularly from the bus stop. A warning sign needs to be displayed to prevent photo's being taken.</p> <p>The lock down process has been confirmed as statutory guidance from the LA and will therefore need to be assessed by the committee and put in place. Some fire doors have not yet been replaced. This work is continuing.</p> <p>ACTION: CN TO PROVIDE DETAILS OF HOW MANY NEW FIRE DOORS ARE REQUIRED FOR CLASSROOMS</p>	<p>CN</p>

	<ul style="list-style-type: none"> • Use of Social Media • Nursery 30 hours entitlement 	
4	Any Other Business & Future Dates	
	<p>Vulnerable Children Funding: PH stated that a considerable amount of funding has been allocated by the Schools Forum for vulnerable children, and that Cherry Lane may be able to access this funding stream. ACTION: PH to send the Criteria for vulnerable children</p> <p>Away day for Governors and Senior Leadership to be discussed at next meeting. CN suggested that the community centre is used as a venue for this.</p> <p>Future Dates: Thursday 24th November 2016 at 18.00 Thursday 26th January 2017 at 18.00 Thursday 23rd March 2017 at 18.00 Thursday 25th May 2017 at 18.00 Thursday 13th July 2017 at 18.00</p>	PH

The meeting concluded at 20.40 pm.

Signed (Chair) Date