



# Asthma Policy

School Name	Cherry Lane Primary School
School Address	Sipson Road, Hillingdon, UB7 9DL
Date Policy Revised	September 2020
Date of GB Approval (where applicable)	
Date of next revision	September 2022

## **ASTHMA POLICY**

There are many children diagnosed with asthma and the following pages outline the policy and procedure for asthmatic children at Cherry lane.

### **Aims**

- To enable all asthmatic children to follow a full curriculum as is their entitlement.
- To ensure that all asthmatic children are known to staff and procedures are carried out for their benefit.
- To enable staff and pupils to understand the problems involved with the condition and how to deal with them.
- To encourage parents to keep the school informed of developments in the condition of their children.
- Parents of asthmatic pupils are responsible for keeping the school informed of any problems, concerns or changes to their child's reliever medication.
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- This home/school partnership ensures each child's condition is closely monitored.

### **Register of Asthmatic Pupils**

At the beginning of each term, the Welfare Assistant updates the register of asthmatic pupils and their medication.

This is achieved by:

- a) Request to parents to have a School Asthma Card completed by their G.P. or the Asthma Nurse confirming asthma reliever medication, dosage and procedure to be followed in the event of an emergency.
- b) Parents are requested to come in and see the Welfare Officer to confirm any/no changes to reliever medication and/or dosage since previous term.

Parents are requested to fill out an Asthma careplan and a copy with child's photo is given to child's class teacher. A copy is also kept in welfare room. To familiarise all staff with children who suffer with asthma. Photographs of each child are kept in a green folder in the staff room. Lunchtime supervisors also have copies in the down stairs hall.

The welfare officer submits a monthly form to the Asthma team at Hillingdon Hospital detailing which pupils have needed to use their inhaler during that month.

### **Authorisation for Administration of Medication**

Before the school can undertake the administration of reliever medication for asthmatic pupils, the parent/guardian of the respective pupils must complete and sign a Drug Authorisation Consent Form which details reliever medication, dosage, time and frequency of administration. This form also give's authorisation to use our school emergency inhaler

### **Control of Reliever Medication** (Inhalers)

All inhalers are stored in clearly marked containers unlocked in the classroom.

Each inhaler must be in original box and labelled by GP with the respective pupils name, class and dosage. Every pupil must have their own spacer.

**(Please note the school will not accept any inhaler without its original labelled box)**

Parents fill out a care plan form. Copies are kept in class and medical room.

Whenever a pupil uses his/her inhaler the information is recorded in class and welfare is informed so a letter can be sent to parents.

### **Procedure for Administration of Reliever Medication**

#### **On School Premises**

- a) All asthmatic pupils (registered) Have their medication in class. Medication dosage is as detailed on their Drug Authorisation Consent Form.
- b) In the event of a pupil complaining of being "wheezy" during lessons, the teacher will ask the pupil if they need to have their medicine which is ministered by teacher or themselves.

If the teacher is not satisfied that the inhaler is taking effect, another class pupil is sent to the Medical Room to fetch the Welfare Officer or a First Aider.

- c) A child carries the container to outside activities i.e. P.E./Games

d) In the event of a severe attack that is not responding to medication an ambulance will be called.

### **Off School Premises (Outings, Swimming , Local Walks)**

All teachers/group leaders on off-site activities have a list of the asthmatic pupils in their care.

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| (a) | Infants & Nursery | The teacher/group leader looks after the reliever medication (inhalers) and the asthmatic pupils are told who to go to if they should become “wheezy”. In the event of a pupil needing to use their inhaler, the teacher/group leader will record the dose taken and time and will report the information back to the Welfare Assistant on return to the school premises. |
| (b) | Juniors           | The respective pupils take their own reliever medication (inhalers) with them and are told that they must inform the teacher /group leader if they need to use their inhaler so that the dose taken and time recorded and the information reported to the Welfare Assistant on return to the school premises.   |