



Parent Governor Personal Statement Form

Dear Parent(s) / Carer(s),

I am writing to inform you we have two vacancies for the role of Parent Governor on our governing board.

The role of the Governing Board

The school's governing board is responsible for providing confident and strategic leadership, and creating robust accountability, oversight and assurance for the school's educational and financial performance. The board is passionate about education and committed to continuous school improvement to ensure the best possible outcomes for our pupils.

The role of a Parent Governor

As a parent governor, you'll work with the board to make sure it effectively carries out the duties referred to above. You'll also play a vital role in bringing a **parental perspective** to the governing board, but you're not there to speak 'on behalf' of the parent body.

To be a Parent Governor you should have:

- A strong commitment to the role and to improving outcomes for children
- Good interpersonal skills, curiosity, and a willingness to learn and develop new skills
- The specific skills required to make sure the governing board delivers effective governance

Expectations of Governors

Parent Governors play an important role in contributing to Governance and supporting the school.

- Attendance at meetings: It is important that all Governors have the time to attend meetings. There are about 6 meetings per school term. Meetings are usually held on Monday evenings and take about two hours. In addition, you will need to set aside time to read the papers in advance and prepare for the meeting
- Maintaining confidentiality
- Committing to training
- Visiting the school
- Their term of office

How to apply

If you are interested in applying for the role, please complete the candidate application form and personal statement form and return both by e-mail to admin@cherrylane.hillingdon.sch.uk or hand in to the school office by 3pm on Friday 2nd October 2026. **Both forms are available from the school office if required.**

If we receive more applications than there are vacancies, a secret ballot will be carried out. We will inform you closer to the time if we have to do this.

The completed Application Form and Personal Statement Form should be submitted together.

If you have any queries about this process or would like to find out more about the role, please contact the Clerk to Governors at cmosdell@cherrylane.hillingdon.sch.uk or contact the school office.

Personal Statement Form

Your personal statement will be uploaded to the school website and be visible to all parents.

Your personal statement should be a maximum 150 words – any statement over 150 words will be discounted.

You may want to include:

The skills and experience you can bring to the Governing Board

- Your commitment to undertaking training to acquire or develop the skills needed to be an effective governor
- How you can contribute to the future work of the Board

The deadline to receive your nomination documents (Application Forms and Personal Statement forms are also available in hard copy from the school office): **3pm on Friday 2nd October 2026.**

Nominations will not be accepted after 3pm on Friday 2nd October 2026

Candidate name:	
Candidate statement:	

I confirm that I am a parent or carer of a registered pupil at the school and am not:

- An elected member of the local authority
- Paid to work in the school for more than 500 hours in any consecutive 12-month period at the time of election

Signed: _____ **Date:** _____